

## Dorney Parish Council Website Accessibility Plan

The Government has published a set of requirements that public sector websites must meet, the international WCAG 2.1 AA accessibility standard. The first steps to meeting these is to test the website. The Government advise that this will be approximately 3 days at £1,300 for a simple website with 2 days retest. This amounts to £6,500. This does not account for the cost of any fixes to the site.

Organisations can state that there is a disproportionate burden to comply with all the regulations and complete their own plan. The organisation size and resources can be considered here along with the cost and impact on the organisation. It is considered that for our size of precept it would be appropriate to conduct the testing and remedies ourselves.

The tests required have been completed and are detailed below. A plan, following, has been produced to address the issues. The plan will be published on the website and should be tracked bi-monthly at the Parish meetings. The site will be retested throughout the process.

### Plan:

September '20 – Add accessibility statement and approved plan.

October, November '20 – Address Links, Images. Complete Android testing.

December, January '21 – Address PDF's, investigate technology improvements.

February, March '21 – implementation of technology improvements and review. This phase may continue.

### Detail:

1. Accessibility statement and plan – Fail.  
This document is to be added to the website alongside an accessibility statement.
2. Headings – Pass  
Headings are tagged on pages as headings.
3. Stylesheets – Some changes required  
Removal of redundant items.
4. Instructions – Not applicable  
For example, sites that ask a user to press the large red button to activate something need to ensure that these are accessible without the need to follow the instruction. The site does not contain any instruction items or icons.
5. Links – Some changes required

Links and surrounding text need to make sense. The site has clear links as the name of the document is included on the document. However, there are surplus words in the surrounding text – “please click on the link below” should be replaced by “click on the link below”.

6. Images – Some changes required

All images need accompanying text as well as captions. Not all Councillors have pictures.

7. Form Fields – Not applicable

There are no forms on the site and any links would be the responsibility of the linked website.

8. PDF's – Some changes required

Links to the PDF's must have meaningful titles. This is generally ok on the site but some tidy up is required.

Old minutes have been copied in rather than shown as links. These, post September 2018, should be changed for links to the minutes as the Headings do not meet the requirements from point 1.

9. Technology

Does it work on PC, Tablet and Mobile (Apple and Android). I will need some help here to test some Android. I have tested PC and Apple tablets and mobile.

Orientation – Passed

Single finger navigation – Passed

Navigate using a keyboard – Some improvements

Content usable when text is enlarged – Passed

Zoom – Some improvements

Contrast – Some improvements on the link colour

Popups – Passed

Navigation – site map required.

Content grouped by theme in categories – passed.

Breadcrumbs – passed.

Links only work on the Up event – passed.

HTML:

- Bullets and tables are styled properly – passed
- HTML is in English – passed
- Video HTML – Fail – play button on Defibrillator training to be visible.